

**FULL BOARD MEETING AGENDA**  
**of the**  
**BOARD OF NURSING**  
**301 SOUTH PARK AVE, HELENA, MT**  
**4<sup>th</sup> FLOOR CONFERENCE ROOM**  
**9:15 AM – 5:02 PM**  
**APRIL 12, 2017**

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00:47)**

**Board Members Present:**

Mr. N. Greg Kohn, Public Member, President  
Ms. Sandy Sacry, RN Member  
Dr. Sharon Sweeney Fee, RN Member  
Ms. D. Yolonda Schulz, LPN Member  
Ms. Lanette Perkins, RN Member  
Mr. Tom Glover, Public Member  
Ms. Shari Brownback, LPN Member  
Ms. Joyce Dombrowski, RN Member

**Board Members Not Present:**

Ms. Laureli Scribner, APRN Member

**Board Staff Present:**

Dr. Cynthia Gustafson, Executive Officer  
Mr. Dylan Gallagher, Board Counsel  
Mr. Kelly Harris, Administrative Specialist  
Mr. Kevin Maki, Department Counsel  
Mr. Todd Younkin, Division Administrator  
Ms. Heidi Kaufman Compliance Specialist

**Others Present:**

Ms. Karen Nowakowski, Mr. Keith McDivitt, Ms. Casey Blumenthal, Ms. Janine Griffin, Ms. Kailyn Mock  
Ms. Rachel Lester, Ms. Marie Franko, Ms. Alexandra Potts, Ms. Kelsey Wodswarth, Ms. Karan Taylor  
Ms. Marie Anderson, Ms. Jillian Altenburg, Mr. Peyton Nelson, Mr. Jordan Umsted, Ms. Beth O'Halloran  
Ms. Karla Lund, Mr. Russ Motschenbacher, Mr. Larry Warner, Ms. Dawn Jones, Ms. Susan Floyd  
Mr. Chad Ledbetter, Ms. Chelsea Bernard, Ms. Sierra Maye, Ms. Sara McGurran, Ms. Meghan Mathes  
Ms. Heidi Blossom, Ms. Karmen Williams, Ms. Myrna Ridenour, Ms. Laurie Glover, Ms. Wendy Vincent  
Ms. Sadie Ondick, Dr. Rita Kratky, Ms. Annie Bronz, Ms. Mary Thomas, Ms. Katie Kelly, Ms. Madeline Boehm,

**Present by Telephone Conference Line:**

Ms. LaVerne Parker, Dr. Jan Starr, Ms. Linda Barnes, Ms. Katie Smith, Mr. William Kendrick, Mr. Robert Hoebe, Ms. Arlyss Williams, Ms. Patricia Kelly

**2. Approval and Tentative Modification of Agenda Order (00:06:11)**

**3. Review of Minutes (00:06:19)**

**4. Public Opportunity to Comment (00:06:29)**

**5. Board Action (00:08:09)**

**a. Non-Routine Applications (ARM 24.159.403) (00:08:17)**

**i. Robert Hoebe, RN (00:08:26)**

**MOTION:** (00:17:54) Ms. Sharon Sweeney Fee moved to table the licensure for Mr. Robert Hoebe until the Board can review the Nurses Assistance Contract from the State of Washington as well as an evaluation from

NAP (Nurses Assistance Program) in MT regarding whether Mr. Hoeben would be appropriate for a monitoring contract, so that requested information is received at which time the Board could call a teleconference meeting to review the documentation. Ms. Lanette Perkins seconded. Ms. Shari Brownback opposed. The motion passed.

**ii. Dawn Jones, LPN (00:32:22)**

**MOTION:** (00:55:09) Ms. Sharon Sweeny Fee moved to grant Ms. Dawn Jones a conditional license contingent upon the signing of a Nurses Assistance Program(NAP) Disciplinary contract based upon the grounds of Unprofessional Conduct as found in MCA: 37-1-316 (1). Ms. Sandy Sacry seconded and the motion passed unanimously.

**iii. Larry Warner, RN applicant. (01:02:00)**

**MOTION:** (01:08:08) Mr. Tom Glover moved to approve Mr. Larry Warner's application for licensure, making him eligible to test. Ms. Shari Brownback seconded. The motion passed unanimously.

**b. Reinstatement: William Kendrick, LPN (01:13:22)**

**MOTION:** (01:24:45) Mr. Tom Glover moved to reinstate the license for Mr. William Kendrick based upon the final order and stipulation currently in place. Ms. Sandy Sacry seconded. The motion passed unanimously.

**c. Strategic Planning: Priority Initiatives for 2017-2018 (24.159.406) (01:27:03)**

Ms. Joyce Dombrowski, Ms. Yolanda Schulz, Ms. Lynette Perkins and Ms. Sharon Sweeney Fee agreed to serve on a Strategic Planning Committee with Ms. Sweeney Fee as Chair. The Committee will meet prior to the July 12, 2017 meeting of the Board and bring forth recommendation to the Full Board for priority initiatives.

**d. Nursing Education Programs NCLEX Program Reports (ARM 24.159.630 (2); ARM 24.159.640) (01:31:15)**

**i. Blackfeet Community College LPN Program (01:48:40)**

**MOTON:** (02:11:27) Ms. Sharon Sweeney Fee moved to accept the report of analysis and the action plan of Blackfeet Community College to improve NCLEX pass rates for first time test takers in the LPN program. Ms. Joyce Dombrowski seconded. The motion passed unanimously.

**ii. City College RN Program (02:14:18)**

**MOTON:** (02:24:45) Ms. Sandy Sacry moved to accept the report of the analysis and the action plan of City College RN Program to improve NCLEX pass rates for first time test takers in the RN program. Ms. Lanette Perkins seconded. The motion passed unanimously.

**iii. Flathead Valley Community College RN Program (02:25:36)**

**MOTON:** (02:38:40) Ms. Sandy Sacry moved to accept the report of analysis and the action plan of Flathead Valley Community College RN Program to improve NCLEX pass rates for first time test takers. Mr. Tom Glover seconded. The motion passed unanimously.

**iv. Great Falls College RN Program (02:39:16)**

**MOTON:** (02:56:45) Ms. Lanette Perkins moved to accept the report of analysis and the action plan of Great Falls College RN Program to improve NCLEX pass rates for first time test takers. Ms. Yolanda Schulz seconded. The motion passed unanimously.

**v. Miles Community College RN Program (02:57:34)**

**MOTON:** (03:44:55) Ms. Sharon Sweeney Fee moved to grant conditional approval to Miles Community College RN Program per ARM 24.159.640 CONDITIONAL APPROVAL, WITHDRAWAL OF APPROVAL OR DENIAL with the condition of quarterly reporting through the January 2018 Board meeting. The quarterly reports will include information on hiring new faculty and replacing the program director, implementing the new curriculum, integrating the course mapping and the 2017 NCLEX pass rates for first time test takers. Ms. Lanette Perkins seconded. The motion passed unanimously.

**vi. Montana State University – Northern RN Program (03:48:34)**

**MOTON:** (04:24:48) Ms. Sandy Sacry moved to accept the report of the analysis and the action plan of Montana State University-Northern RN Program to improve NCLEX pass rates for first time test takers. Ms. Lanette Perkins seconded. Ms. Sandy Scary recused herself. The motion passed.

- e. **Adoption of MAR 24-159-83:** (amendment of ARM 24.159.301 and 24.159.2104 pertaining to continuing education) (04:25:41)

**MOTION:** (04:34:51) Ms. Sharon Sweeney Fee moved to accept the responses to the comments on the proposed amendments to ARM 24.159.301 and 24.159.2104 per MAR 24-159-83. Ms. Lanette Perkins seconded. The motion passed unanimously.

**MOTION:** (04:35:22) Ms. Sharon Sweeney Fee moved to adopt ARM 24.159.301 and 24.159.2104 as amended in MAR 24-159-83. Ms. Yolanda Schultz seconded. The motion passed unanimously.

- f. **Request for review of ARM 24.159.1206 Standards for RNs related to Cosmetic Procedures:**

(04:36:49) Central Wellness, Medical and Aesthetic Spa, Billings, Janine Griffin

**MOTION:** (04:48:03) Ms. Sharon Sweeney Fee moved for the Board to form a Task Force with the following Board members: Ms. Yolanda Schulz, Ms. Sharon Sweeney Fee, Mr. Greg Kohn (as chair of the task force) with input from the public (including Ms. Janine Griffin) and other licensees affected by this administrative rule. Yolanda Schulz seconded. The motion passed unanimously.

6. **Report from NAP (Nurses Assistance Program):** Ms. Katie Smith, Monitor (04:54:49)

7. **Legislative Outcomes** (05:02:27)

8. **Contracted Nursing Educational Offerings:** Cynthia Gustafson (05:13:18)

9. **Board Training** (05:35:00)

**Complaint Processes: Anonymous Complaints, Administrative Closure:** Kevin Maki

**Updated Board Website:** Cynthia Gustafson

10. **Departmental Reports:** (05:31:47)

- a. **Budget Report:** Cynthia Gustafson, EO (05:31:48)

- b. **Licensing Report:** Cynthia Gustafson, EO (05:33:34)

- c. **Business Standards Division Administrator Report:** Todd Younkin (06:12:51)

- d. **Legal Report:** Dylan Gallagher, Board Counsel (06:09:34)

11. **Items of Interest:** (06:09:50)

- a. **NCSBN Midyear Conference, Mar 13-15, 2017, Salt Lake City, UT:** Greg Kohn and Cynthia Gustafson

- b. **NCSBN Annual Meeting, Aug 15-18, Chicago:** Assign three delegates to be voting members. Possible delegates will be Mr. Greg Kohn, Ms. Shari Brownback, and Ms. Lanette Perkins.

- c. **Other items of interest including July meeting agenda?** Review of ARM 14.159.2301 CONDUCT OF NURSES

12. **Adjourn** (06:47:09)